

## PCC Minutes March 13<sup>th</sup> 2019

**Present:**

James Kennedy (Chair) **(JK)**  
Graham Povey **(GP)**  
Mark Knight **(MK)**  
Kathryn Walton **(KW)**  
Jo Graves **(JG)**

Bill Rees **(BR)**  
David Bishop **(DB)**  
Jamie Bell **(JB)**  
Mary Smith **(MSm)**,  
Chris Mitchell **(CM)**

Peter Williams (Secretary) **(PW)**  
Nicola Riley **(NR)**(Lay Chair)  
Tim Woolcock **(TW)**  
Judith Marshall **(JEM)**  
Robert Freeman (Treasurer) **(RF)**

1. **Worship:** Jamie led our worship through a quiet focus/meditation on the Lord's Prayer.
2. **Apologies:** Martha Simpson **(MS)**, Toby Artis **(TA)**

**3. Notification of any other business**

- a) Welfare Charities Committee Appointment (Martin Jarratt – 4 years) **(JK)**
- b) Church Website – Sermon Podcasts **(JB)**
- c) Church Website - Bookshop **(PW)**

**4. The Minutes of the PCC Meeting on 16.1.19**

The minutes, previously circulated, were received and signed as a correct record.

**5. Notification of any RIDDOR reportable incidents since last PCC meeting - None**

**6. Conflict of interest for any PCC member involving any item on this agenda**

Mary Smith had wished to make reference concerning future discussions about Mission where Innovista might be mentioned. Mary now works at Innovista.

**7. Safeguarding – Serious Incidents –**

**JK** would circulate new information relating to the responsibilities of trustees to report and flag up matters of relevance/importance.

**8. Items (Please remember that all written reports and other papers distributed will be taken as read and digested!)**

**8.1 Reports**

**a) Annual Report to APCM**

The report was not quite complete. When circulated we were requested to read and edit where necessary. Possible omissions to be sent to **JK**. Query tone and emphasis. Report to be printed on Friday.

**b) Churchwardens' and Churchwardens' Report for APCM.**

The reports, previously circulated, were received. Sincere thanks were expressed to Graham and Tim.

**c) Finance (Review of Committed Giving Levels)**

**Approval of Accounts for APCM**

Robert spoke to his paper.

Again our appreciation needs to be shown to Emily. So much had been involved with the change over of recording/reporting systems – a huge amount of work and an amazing job. The PCC would provide flowers as a message of gratitude and support. **JB/RB**

**JK** reported that Emily had been unwell recently.

Discussion centred around giving.

- There was little noticeable increase in committed individual giving year on year.
- Average Sunday numbers (Jan/Feb about 115 adults) were static but different new people were attending. Few had committed recently to regular gift-aid giving.
- Potential to give.
- Little rise in giving ref. inflation.
- **RF** suggested advice be sought from the Diocesan Adviser. (**RF** to look investigate.)
- Feasibility Report still awaited – queried some mixed messages.
- Desirable to 'set the scene' for the congregations fully about how things are at present – how we are/are not paying for e.g. staff out of church funds. Were folk understanding about our general housekeeping – youth/staff/ - how to buy into this? Perhaps there would be surprise in understanding? "How can I buy into that".
- Situation with CNACT and response to increased/continued giving. Reserves possibly be eroded sooner than expected. Implications later in the year (June/July) for the PCC's consideration. **MC** would let us know the actual figures.
- £100,000 given towards the bank for 'outreach' could be 'dipped into' but not desirable.
- Staffing grant applications so far appeared to be unsuccessful. Unresponsive to "promote Christian faith".
- What is our fundraising strategy to be?
- Were we aware of giving fatigue? This was a danger.
- Suggested we plan at May meeting – how we go forward.
- Group to meet and prepare suggestion – **RF, NR, JB, BR, JK**.
- Focus on prayer.
- Standing order form on website.

**d) Fabric** The report, previously circulated, was received.  
**RF** - Query arboreal haircut! **JG**  
Thanks for work done on February 16<sup>th</sup>.  
This led to  
thanks to Emma and staff for PCC meal February 11<sup>th</sup>, and  
thanks for PCC minutes.

**e) Mission (including Gift Day Proposals/Plans**  
The report and papers, previously circulated, were received. Discussion was included  
in **8. 1c)**

**f) Office and Administration**

The report, previously circulated, was received.

**8.2 Buildings' Update**

**AE's** paper, previously circulated, was received.

Feasibility study still awaited.

Diocesan paperwork proceeding. Vendors eager to move forward. We are ready to exchange contracts as soon as.

Need to find personnel to take forward grant applications (100+). Member of church family? Employed position? Job description required. Different skills set needed a) upfront and personal – communication, and b) research and writing.

**JK** e-mail job description for PCC members to look for a 'fit' and report back. **KW** to look out similar at Open Doors.

Mindful of how this is communicated if we further invest in fundraising when we need to see different funds coming in. Finance plan group to discuss and bring back.

Encouraging progress re. parish rooms screen following misunderstanding. Hope to be installed very soon.

**8.3 APCM Details**

Everything ready for the coming Sunday.

**8.4 Any Other Business**

a) **Welfare Charities Committee Appointment** (Martin Jarratt – 4 years)

It was agreed that Martin Jarratt be appointed for a further four years.

**b) Church Website – Sermon Podcasts**

**JB** requested that sermons be presented in a more friendly format on the website – e.g. as podcasts or similar. **JK** to query.

**c) Church Website - Bookshop**

**PW** reported that there would soon be a link to 10ofthose.com on our website. This would enable the church family to access Christian literature directly from a Christian book supplier via the website.

This would involve very little work for us and would enable us to purchase books at favourable prices, especially when ordered in bulk. We would have the opportunity to promote our own choice of recommended literature. There would be a small amount from each sale to be contributed back to us.

**The meeting closed with the Grace at 9.05 p.m.**

**Date of next bi-monthly meeting: Wednesday, May 15<sup>th</sup>  
beginning with communion in church at 7.00 p.m. .**

**Signed .....**

**Date .....**