

## PCC Minutes July 15<sup>th</sup> 2020 by Zoom

**Present:**

Martha Simpson (**MS**)

Jules Clarke (**JC**) (Treasurer)

Tim Woolcock (**TW**)

Judith Marshall (**JEM**)

David Bishop (**DB**)

Jo Graves (**JG**)

Jos Grant (**JGr**)

Nicola Riley (**NR**)

Peter Williams (Secretary) (**PW**)

Mark Knight (**MK**)

Toby Artis (**TA**)

Mark Carpenter (**MC Guest**)

**NR took the Chair**

1. **Worship** David opened the meeting with a reading from Haggai 2 and with prayer.
2. **Apologies:** James Kennedy (**JK**), Jamie Bell (**JB**), Graham Povey (**GP**), Bill Rees (**BR**).

3. **Notification of any other business – None**

4. **The Minutes of the PCC Meetings on 20.5.20 by Zoom and 18.6.20 by correspondence**, previously circulated, were passed as a correct record. The secretary was asked to sign the minutes on behalf of the council and to seek a confirmatory signature in person when possible.

5. **Notification of any RIDDOR reportable incidents since last PCC meeting - None**

6. **Conflict of interest for any PCC member involving any item on this agenda – None**

7. **Safeguarding – Serious Incidents - None**

8. **Items**

**8.1 Reports**

a) **Martha**

b) **Pastoral and Outreach**

c) **Fabric Committee**

d) **Youth**

The reports, previously circulated, were received.

No reports had been received for Pastoral (US) and Youth (JL). MS would request these for the next meeting.

## 8.2 Finance – Six Month Review

The **Finance Report 30<sup>th</sup> June 2020** together with six other budget related papers, previously circulated, was received. Jules thanked **EO'S** for her work on preparing these papers. Because of the Covid 19 situation in which we find ourselves, it seemed as if the set budget had been rewritten! We do not have the resources to have, for example, a possibly desirable three - month rolling budget.

Income was being sustained, expenditure however was very different. We need to continue to Communicate the present situation with others.

Jules highlighted the two issues raised during the independent audit for the last financial year and in his report.

It was agreed the **JC** and **EO'S**, together with those others who had previously offered to help, would meet together to consider good practice, reflect on resilience of the ministry, systems of sign off and control etc. and bring possible plans/proposals to the November PCC meeting when we would also be making initial plans for the following year's budget.

## 8.3 APCM Update

Nothing to report.

## 8.4 Coronavirus Response – Forward Planning

The secretary was asked to send a card to **Yvonne Champion** in gratitude for her support to James during his sabbatical.

**MS** drew particular attention to the Risk Assessment document she had completed. Several aspects were discussed leading to the PCC's unanimous endorsement of this document. It was acknowledged that this was just the first one and others/updates would need to follow as the situation changed. Each update should be numbered and catalogued as a reference to action taken at each stage of development.

The recently completed survey of members of the congregation had proved very helpful in planning the way forward, particularly for services in church. The biggest obstacle to overcome was how to re-introduce activities for the children as part of resumed services. Most parents seemed eager to move forward with whatever we could safely offer.

The PCC was happy with all the preparations and plans made to date.

## 8.5 Buildings – Branch and Church Update

The Project Status Report (**AE**) and the PCC Fundraising Report (**GO**), previously circulated, were received. Members were encouraged at exciting news.

## 8.6 Bishop's List of Authorised Preachers

**Revd. David Salter** had requested that the PCC approves a request to the Bishop to authorise **Mark Burbridge** and **Tony Pilkington** to preach throughout the benefice. All agreed.

**8.7 Any Other Business**

- Information about and involvement in the distribution of food was shared.
- Individual prayer could not be offered by the Prayer Ministry Team as part of the present service plans.
- Thanks were given to **JG** for the flowers in church.
- Discussion about buildings progress by one member with **AE** had proved most positive.
- It was agreed that the booking for the church Day Away in September should be cancelled.
- **TW** shared information about the CCTV coverage of the church porch and entrance. He was thanked for his efforts both with this and (together with **Philip Sharman**) with the erection of the new flagpole on the tower.

**The meeting closed at 8.30 p.m. with the grace (TA).**

**The next bi-monthly meetings are on Wednesdays, September 16<sup>th</sup> and November 18<sup>th</sup> 2020**

**Signed .....**

**Date .....**