

PCC Minutes May 20th 2020 by Zoom

Present:

James Kennedy (Chair) **(JK)**

Peter Williams (Secretary) **(PW)**

Kathryn Groves **(KG)**

Jamie Bell **(JB)**

Toby Artis **(TA)**

Nicola Riley **(NR)**

Martha Simpson **(MS)**

Graham Povey **(GP)**

Jo Graves **(JG)**

Tim Woolcock **(TW)**

Judith Marshall **(JEM)**

Mark Carpenter **(MC Guest)**

David Bishop **(DB)**

Jules Clarke **(JC)** (Treasurer)

Mark Knight **(MK)**

Jos Grant **(JGr)**

Bill Rees **(BR)**

NR took the Chair

- 1. Worship** Toby opened the meeting with a reading and prayer.
- 2. Apologies:** None

3. Notification of any other business – None

4. The Minutes of the PCC Meeting on 29.1.20

The minutes, previously circulated, were received and, with one amendment, signed as correct.

5. Notification of any RIDDOR reportable incidents since last PCC meeting - None

6. Conflict of interest for any PCC member involving any item on this agenda – None

7. Safeguarding – Serious Incidents - None

8. Items

8.1 PCC Membership – Temporary Continuation

BR, MK and PW confirmed that they were willing to continue until the next APCM. Mark Carpenter was welcomed as a guest. A new date had been set by the Diocese allowing annual meetings to be held before October 31st.

8.2 Approval of the Annual Report and Accounts

JK thanked those who had helped in writing and checking the accuracy of the report. The Report and Accounts were approved.

8.3 Staffing Update

The **Staffing Update May 2020**, previously circulated, was received.

JK explained the arrangements made and documentation planned to enable imminent changes in office staffing. **Confidentiality now, and into the future, is accepted by all parties, including PCC members.**

8.4 Coronavirus Response

The Coronavirus Response Report May 2020, previously circulated, was received.

Very many thanks were expressed to all staff and volunteers for the amazing response made by St Mary's and indicated in the report. **PW** was asked to write to **JK** expressing the **PCC's** appreciation and to ask him to forward to the different group leaders for passing on to all individuals involved. **Emma K** had received much encouragement earlier in the day from a conversation with a member of the Town Council.

8.5 Buildings Update

The **Project Status Report and the PCC Fundraising Report 20th, May 2020**, previously circulated, were received. **JK** reported that a further update for the congregation was imminent on Mailchimp.

8.6 CAP Debt Centre Manager? Paid role if funding can be sourced.

The paper **CAP Debt Centre Manager (& Life Skills Coach)**, previously circulated, was received.

It was confirmed that we sit in partnership with Chipping Norton Community Church and with CAP Headquarters. **JK** spoke to his paper. Following **Mark Burbridge's** resignation in January, we have been unable to find someone to take over his role in a voluntary capacity, although members were asked to continue to seek out such a person. We had been encouraged with the success of the Life Skills classes but would like to be more involved at St Mary's. We would be looking to find the funding for a paid role and had already put in an application for support from **Stewardship**. Further grant funding from charities which were looking to finance responses to the Covid-19 crisis could be sought.

The ongoing work of CAP in Chipping Norton was considered essential to our continuing outreach and we should pray for a suitable candidate with a heart for Christian evangelism to respond to adverts.

The **PCC** approved the appointments suggested in the paper if we can secure the funds.

PW was asked to write to **Mark** to express our appreciation for his invaluable contribution to the ongoing work of CAP here in the town.

8.7 Digital/Social Media Policy (Safeguarding)

The paper **Social Media Policy – Guidelines for Communicating with Young People in an appropriate way**, previously circulated, was received. Following a request from a parent prior to a youth weekend away to see our policy, Jonny Lowe had viewed several other such policies – Kingham Hill School, the Top School Policy for Residentials and Christian in Sport – and had written this policy. We were happy to adopt the policy but suggested that 'should not' be replaced by 'shall not' to enforce the necessary emphasis.

8.8 Staff Pay in Light of a Recent Donation

The Paper Staff Pay Review , May 2020, previously circulated, was received. Each of the pay recommendations was voted on separately and passed unanimously. Other recommendations suggested were also approved.

8.9 Reports

a) Vicar

The report, previously circulated, was received. JK spoke briefly to his report. Suggestions about how to proceed as Lockdown Exit happens were invited from all who might have ideas to contribute. MS asked for support as we move forward during JK's absence.

b) Treasurer

The report, previously circulated, was received. JC was pleased that giving and generosity had continued through this period of Lockdown. Costs were being managed well and we were so grateful for the wonderful gift of £100,000. We were urged to give thanks for the current position and to continue to pray that giving would continue.

c) Fabric Committee

The report, previously circulated, was received. PW was asked to write to Richard Taylor to thank him for his many years of excellent service.

d) Mission

The Mission Group has not met. It had been hoped to invite John Uglow from Churchill to the meeting to speak about Rafiki Thabo Foundation. This could, perhaps, be done for our July meeting. MC is in weekly touch through prayer with Christians in Burundi associated to the Great Lakes Outreach, another mission with which we would like to engage. Simon Guillebaud, the founder of GLO, has a sister who is a member of our congregation, Katy McFaul.

8.10 Any Other Business

None

The meeting closed with the grace.

The next bi-monthly meetings are on Wednesdays, July 15th 2020 and September 16th

Signed

Date